



NATIONAL HYDROCARBONS CORPORATION

P.O. Box: 955 Yaoundé, Cameroon - Tel: (+237) 222 201 910 - Fax: (+237) 222 209 869 - Website : www.snh.cm

Open National Invitation to Tender No.002/AONO/SNH/CIPM/2022 of 08/11/22 for the renovation of the domestic water network of the main building of the National Hydrocarbons Corporation head office in Yaoundé, Mfoundi Division, Centre Region, Cameroon

1. Purpose of the Invitation to Tender

The National Hydrocarbons Corporation (SNH) is launching an Open National Invitation to Tender for the renovation of the domestic water network of the main building of its head office in Yaoundé, Mfoundi Division, Centre Region, Cameroon.

2. Number of lots

This Invitation to Tender comprises one lot.

3. Conditions for participation

Participation in this Invitation to Tender is open to national companies and/or groups of national companies with proven experience in the execution of contracts for the installation of domestic water distribution networks for buildings open to the public.

4. Funding

Works under this Invitation to Tender will be funded by the SNH budget for the 2023 fiscal year.

5. Consultation and Acquisition of the Tender File

Upon publication of this Notice, the Tender File (TF) may be consulted and physically obtained during working hours at the Secretariat of the Contracts Unit of SNH located at its head office building in Yaoundé, Cameroon.

The TF will be obtained upon presentation of a payment receipt of a non-refundable sum of **two hundred thousand (200 000) CFA Francs into account n° 335 988 of the "Compte Spécial CAS ARMIP"**, opened at one of the following twelve (12) branches of BICEC (*Banque Internationale du Cameroun pour l'Épargne et le Crédit*): Yaoundé-Central Branch, Douala-Bonango, Buea, Ebolowa, Dschang, Ngaoundéré, Maroua, Limbe, Bafoussam, Bamenda, Garoua and Bertoua.

6. Deadline for the acquisition of the Tender File

Deadline for the acquisition of the Tender File is **on 30 november 2022 at 3 pm, local time.**

7. Pre-bid meeting and visit of the service execution site

In order to ensure that the bidders understand all the aspects of the assignment and the context in which it is carried out, SNH shall organise a pre-bid meeting and a visit to the site where the services are to be provided with the companies that have purchased the TF, **on 08 december 2022 at 10 am, local time**, at SNH head office building in Yaoundé, Cameroon.

The companies having purchased the TF are invited to participate in these activities, but the related costs shall be borne by them.

Participation in the pre-bid meeting and in the entire duration of the visit to the site where the services are to be provided is mandatory, failing which SNH will not issue a visit certificate.

8. Submission of bids

Each bid, drafted in French or English, in seven (7) copies including one (1) original and six (6) duplicates labelled as such, must be submitted in a sealed envelope to the Secretariat of the

Public Contracts Unit of SNH, P.O. Box 955 Yaoundé, Tel.: (237) 222 20 98 64, Fax: (237) 222 20 98 69, **latest 17 january 2023 at 2pm, local time.** The bids submitted against receipt, must be labelled as follows:

"To the attention of the Executive General Manager of the National Hydrocarbons Corporation:

Open National Invitation to Tender No. 002/AONO/SNH/CIPM/2022 of 08/11/22 for the renovation of the domestic water network of the main building of the National Hydrocarbons Corporation head office in Yaoundé, Mfoundi Division, Centre Region, Cameroon»
- Confidential - "To be opened only during the opening session"

9. Bid bond

Under penalty of rejection of the offer, each bidder must include in the administrative documents a bid bond of **three million six hundred thousand (3 600 000) CFA Francs**, issued by a first-class bank or financial institution accredited by the Ministry of Finance to issue bid bonds within the framework of public contracts.

The validity period of the bid bond is one hundred and twenty (120) days with effect from the deadline for the submission of bids.

10. Admissibility of bids

Under penalty of being rejected, the required administrative documents must be submitted in originals and copies certified as true by the issuing services or competent administrative authorities.

They must be dated less than three (3) months before the deadline for the submission of bids.

11. Opening of bids

The bids shall be opened in one phase at SNH head office building in Yaoundé, **on 17 january 2023 at 3pm local time**, by the Internal Tenders Board of SNH.

Only the consulted companies or their duly appointed representatives with perfect knowledge of the bid for which they are represented may attend the bid opening sessions.

To this end, as part of the fight against the Covid-19 pandemic, they are kindly requested to take note that access to the SNH Head Office building is subject to the presentation, by each of its representatives, of a negative result to the Covid-19 test, dated less than three (03) days or a complete vaccination regimen.

Access to SNH for the pre-bid meeting and the bids opening session will only be allowed to a maximum of one (01) representative per company.

12. Time limit for execution

The maximum time limit set by SNH for the conduct of works under this invitation to tender is eight (08) months.

13. Evaluation of bids

* Elimination criteria

a. Incomplete administrative file, technical offer or financial offer; or non-compliance (including that of the members of the Consortium, if applicable) of one of the documents;

b. False declaration, substitution or falsification of administrative, technical or financial documents;

c. Absence of a time limit to complete the services or time limit to complete the services longer than the maximum prescribed time limit;

d. Services proposed by the Bidder not compliant with the Terms of reference;

e. Have two (02) or more contracts being executed at SNH. In the case of a group, presence in the group of a Member that has two (02) or more contracts in progress at SNH;

f. Technical score less than eighty (80) points out of 100;

g. Absence of proof of having already carried out at least one (01) contract for the installation of domestic water networks for buildings open to the public in the last five (05) years; and

h. In the case of a Group, absence of proof for one of the Members of the Group, of having already carried out at least one (01) contract for the installation of domestic water networks for buildings open to the public in the last five (05) years.

* Essential criteria

N°	Essential criteria	Points
1	Presentation of the offer	5
2	Methodology proposed by the bidder for carrying out the assignment	16
3	Experience of the Bidder in carrying out contracts for the installation of domestic water distribution networks for buildings open to the public over the last five (05) years.	39
4	References of the technical staff that the Bidder proposes for the assignment in carrying out contracts for the installation of domestic water distribution networks for buildings open to the public.	40
Total Technical score (Ts)		100

14. Award of the Contract

The Contract shall be awarded to the Bidder whose technically qualified offer is considered the «lowest bid».

15. Validity period of bids

Bidders shall remain bound by their bids for a period of ninety (90) days, with effect from the deadline for the submission of bids.

16. Additional information

Additional information can be obtained during working hours at the Public Contracts Unit of SNH, at the following address: P.O. Box 955 Yaoundé, Tel.: (237) 2 22 20 98 64, Fax (237) 2 22 20 98 69; Email: CelluleDesMarches@snh.cm.

Adolphe MOUDIKI
Executive General Manager