



# NATIONAL HYDROCARBONS CORPORATION

P.O. Box: 955 Yaoundé, Cameroon - Tel: (+237) 222 201 910 - Fax: (+237) 222 209 869 - Website : www.snh.cm

## Open International Invitation to Tender No. 003/AOIO/SNH/CSPM-OP/20 of 14<sup>th</sup> July 2020 for the conduct of a market study prior to the creation of a 2d and 3d seismic data processing centre at the National Hydrocarbons Corporation

### 1. Purpose of the Tender

The National Hydrocarbons Corporation (SNH) hereby launches an Open International Invitation to Tender (AOIO) for the realization of a market study for the creation within it, of a 2D and 3D seismic data processing center (CTD).

### 2. Context

Hydrocarbon exploration/production activities in Cameroon and in the Central African Economic and Monetary Community (CEMAC) sub-region, generate during the acquisition phase several types and volumes of data, including seismic data (2D and 3D). These data must be processed, in accordance with international standards of the oil and gas industry, before their interpretation. This processing is carried out largely by foreign companies.

Faced with the growing needs in this field of activities, SNH is considering the creation of a 2D and 3D seismic data processing centre (CTD).

The realization of this project depends heavily on its opportunities within the CEMAC sub-region and beyond. Given the technical specificity of this project, SNH plans to be assisted by a Consultant to carry out a prior Market Study for the creation of this CTD.

### 3. Scope of Project

The Consultant selected for the study shall:

- assess needs for restoration, transcription, enhancement and processing of existing 2D, 3D seismic data and well seismic data (VSP, synthetic seismogram, etc.) and for data from short, medium and long-term surveys from national companies and oil companies in the CEMAC countries;
- study and analyse the target market, highlighting in particular the technical, economic, financial and legal implications of this project;
- conduct an economic assessment of the establishment and operation of the Centre, assess the risks identified, and suggest ways to mitigate these risks.

### 4. Deliverables

At the end of the study, the Consultant will have to submit to SNH a final report of the study, in five (05) copies, on paper and in electronic version, in French or in English.

### 5. Duration of Execution

The maximum duration for carrying out the study, which is the subject of this Invitation to Tender, is six (06) months.

### 6. Funding

Services covered under this Invitation to Tender will be funded by the 2020 Budget of the National Hydrocarbons Corporation.

### 7. Number of lots

This Invitation to Tender comprises one (01) lot.

### 8. Conditions for participation

This Invitation to Tender is addressed to national and international companies or groups of companies, specialised in carrying out similar market studies, and with proven experience in this field of the upstream petroleum activity.

### 9. Acquisition of Tender File

The Tender File (TF) may be physically obtained during working hours, upon publication of this notice, from the Secretariat of SNH's Contracts' Unit, located at its headquarters building in Yaoundé, or by electronic means upon request made to the following address: [celluledesmarches@snh.cm](mailto:celluledesmarches@snh.cm).

The TF shall be obtained upon presentation of proof of payment of a non-refundable amount of five hundred thousand (500 000) CFA francs, or seven hundred and sixty-three (763) euros, to the Cashier of SNH in Yaoundé, or in the bank account of SNH opened in the books of the BICEC Cameroon and whose references are below: Bank: 10001 ; Branch : 06860 ; Account : 12270660000 ; Key: 53; Residence : Yaoundé-Centre ; IBAN : CM211000106860 1227066000053 ; Bic : ICLRCMXXXX.

### 10. Deadline for Acquisition of Tender File

The deadline for acquiring the Tender File is **Thursday 20 August 2020** at 3 p.m. local time.

### 11. Pre-bid meeting

In order to ensure that Bidders understand all the aspects of the Contract and its context, SNH shall organise a meeting with companies that have purchased the Tender File on **Thursday 27 August 2020 at 10 am at SNH Head Office in Yaounde.**

### 12. Submission of bids

Each bid, drafted in French or English, in seven (7) copies including one (1) original and six (6) duplicates labelled as such, must be submitted in a sealed envelope to the Secretariat of the Contracts' Unit of SNH, P.O. Box 955 Yaoundé, Tel.: (237) 222 20 98 64, Fax: (237) 222 20 98 69, latest **Tuesday 15 September 2020 at 1:00 p.m.**, local time. The bids submitted against a receipt, must be labelled as follows:

**“To the attention of the Executive General Manager of the National Hydrocarbons Corporation:**

**OPEN INTERNATIONAL INVITATION TO TENDER N°003/AOIO/SNH/CSPM-OP/20 OF 14 JULY 2020 FOR THE CONDUCT OF A MARKET STUDY PRIOR TO THE CREATION OF A 2D AND 3D SEISMIC DATA PROCESSING CENTRE AT THE NATIONAL HYDROCARBONS CORPORATION”**

**- CONFIDENTIAL -**

**“TO BE OPENED ONLY DURING THE OPENING SESSION”**

### 13. Bid bond

Under penalty of rejection of the tender, each bidder shall attach to his administrative documents, a bid bond issued by a first class bank or financial institution accredited by the Ministry of Finance to issue bid bonds within the framework of public contracts, in the amount of **two million (2,000,000) CFA Francs, or three thousand and fifty (3050) euros (only for foreign bidders).**

The period of validity the bid bond is one hundred and twenty (120) days with effect from the deadline for the submission of bids.

### 14. Admissibility of bids

Under penalty of being rejected, the required administrative documents must be submitted in originals and copies certified as true by the issuing services or competent administrative authorities.

They must be dated less than three (3) months before the deadline for the submission of bids.

### 15. Opening of bids

The bids shall be opened in two (02) phases.

The first phase shall consist in the opening of bids A «administrative documents» and bids B «technical bids». This phase will be followed by the opening of bids C «financial bids» from Bidders whose technical offer scores are greater than or equal to eighty points out of one hundred (80pts/100).

The opening of bids A and B will take place at SNH's head office building in Yaoundé, on **Tuesday 15 September 2020 at 2 p.m. local time**, by SNH's **Special Committee for the Award of Contracts relating to Petroleum Operations.**

Only bidders or their duly mandated representatives with perfect knowledge of the bid they are represented for may attend the opening session.

### 16. Evaluation of bids

#### \* Elimination criteria

- Incomplete administrative file or non-compliance of one of the documents after 48 hours granted by the **Special Committee for the Award of Contracts relating to Petroleum Operations** to remedy the situation;
- False declaration, substitution or falsification of administrative documents;

- Absence of the methodology in the technical bid;
- Services proposed by the bidder are non-compliant with the specifications in the Terms of Reference;
- Technical bid score less than eighty out of one hundred points (80pts/100); and
- Absence or non-compliance of bid bond with the standard attached to this Tender File.

#### \* Essential criteria for evaluating technical bids

| N°                                | Essential criteria  | Points     |
|-----------------------------------|---|------------|
| 1                                 | Presentation of the bid   | 5          |
| 2                                 | Understanding of the context and objectives of the project                              | 10         |
| 3                                 | Methodology proposed by the bidder for the performance of the envisaged services        | 20         |
| 4                                 | Bidder's experience in performing similar services                                      | 30         |
| 5                                 | References of the key technical staff that the bidder proposes to assign to the project | 30         |
| 6                                 | Duration of Execution of Project  | 5          |
| <b>Total Technical score (Ts)</b> |   | <b>100</b> |

The evaluation of financial bids shall take place following the analysis of technical bids, and only for those bids that were not eliminated and have technical scores equal to or greater than seventy points out of one hundred (80pts/100)

The financial bid with the **lowest amount** shall have a financial score (Fs) of 100 points.

For the calculation of the other financial scores, the following formula shall be used:

$$Fs = 100 \times \frac{\text{Cost of the cheapest financial bid}}{\text{Cost of the financial bid considered}}$$

Technical and financial bids shall be weighted as follows:

Weight of the technical bid (Tw): 80%

Weight of the financial bid (Fw): 20%

The overall score (Os) of a bid is obtained by weighting the technical score (Ts) by the technical weight (Tw), and by weighting the financial score (Fs) by the financial weight (Fw), according to the following formula:

$$Os = (Ts \times Tw) + (Fs \times Fw)$$

**The bid having the highest overall score (Os) will be considered as the “best bid”.** The other bids will be ranked according to descending order of the overall scores.

### 17. Award of the Contract

The contract under this Invitation to Tender shall be awarded to the bidder with the “best bid”.

### 18. Period of Validity of bids

Bidders will remain bound by their bids for a period of ninety (90) days, with effect from the deadline for the submission of bids.

### 18. Additional information

Additional information can be obtained during working hours at the Contracts Unit of the NHC, at the following address: P.O. Box 955 YAOUNDE, Tel.: (237) 2 22 20 98 64, Fax (237) 2 22 20 98 69, e-mail : [celluledesmarches@snh.cm](mailto:celluledesmarches@snh.cm).

**Adolphe MOUDIKI**  
Executive General Manager