



# NATIONAL HYDROCARBONS CORPORATION

P.O. Box: 955 Yaoundé, Cameroon - Tel: (+237) 222 201 910 - Fax: (+237) 222 209 869 - Website : www.snh.cm

**Open National Invitation to Tender N° 001/AONO/SNH/CIPM/2026 of 17 February 2026 for the supply and installation of computer storage bays in National Hydrocarbons Corporation (SNH) head office in Yaounde, and the SNH branch office in Douala, Cameroon**

## 1. Subject of the Tender

The National Hydrocarbons Corporation (SNH) hereby launches a National Open Invitation to Tender for the supply and installation of computer storage bays in SNH Head Office in Yaounde, and the SNH Branch Office in Douala, Cameroon.

## 2. Number of lots

This Invitation to Tender comprises one (01) lot.

## 3. Conditions for participation

Participation in this Invitation to Tender is open to companies or groups of companies governed by Cameroon law, with proven experience in the supply and installation of computer servers.

## 4. Funding

The services under this Invitation to Tender will be funded by the 2026 Budget of the National Hydrocarbons Corporation.

## 5. Consultation and acquisition of Tender File

The Tender File (TF) may be consulted and obtained during working hours, upon publication of this Invitation to Tender, at the Secretariat of the Public Contracts Unit of the SNH, located at its head office building in Yaoundé.

The TF can be obtained from the said secretariat upon presentation of a payment receipt of a non-refundable sum of two hundred thousand (200 000) CFA Francs into account N°335 988 of the "Compte Spécial CAS ARMP", opened at one of the following twelve (12) branches of the "Banque Internationale du Cameroun pour l'Épargne et le Crédit" (BICEC): Yaoundé-Central Branch, Douala-Bonanjo, Buea, Ebolowa, Dschang, Ngaoundéré, Maroua, Limbe, Bafoussam, Bamenda, Garoua and Bertoua.

## 6. Deadline for the acquisition of the Tender File

Deadline for the acquisition of the Tender File is **Friday 27<sup>th</sup> March 2026 at 3pm, local time.**

## 7. Deadline for the acquisition of the Tender File

In order to ensure that bidders understand all the aspects of the Project and the context in which it is carried out, SNH shall organise a pre-bid meeting with companies that have purchased the Tender File on Tuesday 07<sup>th</sup> April 2026 at 10:00 a.m., local time, at its Office building in Yaounde, Cameroon. This pre-bid meeting will be followed by a site visit to the service delivery locations in Yaoundé and at the SNH Branch Office in Douala, according to the following schedule:

• **Yaoundé: Tuesday, 07<sup>th</sup> April 2026 at 11:00 a.m.;**

• **Douala: Friday, 10<sup>th</sup> April 2026 at 10:00 a.m.**

Companies that have purchased the TF are invited to participate in this meeting, and the related costs are to be borne by them.

Participation in the pre-bid meeting and the visit to the project sites is compulsory.

## 8. Pre-bid meeting

Each bid, drafted in French or English, in seven (7) copies including one (1) original and six (6) duplicates labelled as such, must be submitted in a sealed envelope to the Secretariat of the Public Contracts Unit of SNH, P.O. Box 955 Yaoundé, Tel.: (237) 222 20 98 64, Fax (237) 2 22 20 98 69, **latest on Thursday 30<sup>th</sup> April 2026 at 02:00 pm, local time.** The bids submitted against receipt, must be labelled as follows :

**"To the attention of the Executive General Manager of the National Hydrocarbons Corporation:**

**Open National Invitation to Tender N° 001/AONO/SNH/CIPM/26**

**of the 17 February 2026 for the supply and installation of computer storage bays in National Hydrocarbons Corporation (SNH) head office in Yaounde, and the SNH branch office in Douala, Cameroon"**

**- Confidential -**

**"To be opened only during the opening session"**

## 9. Bid bond

Under penalty of rejection of the bid, each bidder must include in the administrative documents a bid bond of **one million nine hundred thousand CFA Francs (1 900 000 XAF)**, issued by a first class bank or financial institution accredited by the Ministry of Finance to issue bid bonds within the framework of public contracts.

The validity period of the bid bond is one hundred and twenty (120) days with effect from the deadline for the submission of bids.

## 10. Admissibility of bids

Under penalty of being rejected, the required administrative documents must be submitted in originals and copies certified as true by the issuing services or competent administrative authorities.

They must be dated less than three (3) months before the deadline for the submission of bids.

Any bid not compliant with the requirements of this Invitation to Tender and the Tender File shall be declared inadmissible, notably the absence of a bid bond or failure to comply with model documents of the Tender File.

## 11. Opening of bids

The bids shall be opened in one phase.

The opening of administrative, technical and financial offers will take place on **Thursday 30<sup>th</sup> April 2026 at 03:00 pm local time**, by the Internal Tenders Board of SNH.

Only bidders or their duly appointed representatives with perfect knowledge of the bid for which they are represented may attend the opening session.

## 12. Duration of execution

The maximum duration set by SNH for the execution of the project under this invitation to tender is **four (04) months.**

## 12. Evaluation of bids

### \* *Elimination criteria*

- Incomplete administrative file, technical or financial bid, or non-compliance (including that of the members of the Group, if applicable) of one of the documents;
- False declaration, substitution or falsification of administrative, technical or financial documents ;
- No duration for the execution of the project or duration longer than the maximum prescribed duration;
- Services proposed by the Bidder not compliant with technical specifications;
- Have two (02) or more ongoing Contracts with SNH. In the event of a consortium, the presence in the consortium of a Member who has two (02) or more Contracts in progress at SNH;
- Technical score less than eighty (80) points out of 100;
- Absence of proof of having already executed at least one (01) project/contract relating to the supply and installation of computer servers, during the last five (05) years; and
- In the event of a consortium, absence of proof for one of the Members of the Group of having already carried out at least one (01) project/contract relating to the supply and installation of computer servers, over the last five (05) years.

### \* *Essential criteria for evaluating technical bids*

N°	Essential criteria	Points
1	Presentation of offer	5 points
2	Methodology proposed by the bidder for the execution of the project	20 points
3	Tenderer's experience in the performance of projects/contracts relating to the supply and installation of computer servers, over the last five (05) years	35 points
4	References of the technical staff that the Bidder proposes to assign to the project, in the supply and installation of computer servers	40 points
<b>Technical score (Nt)</b>		<b>100</b>

## 14. Award of the Contract

After evaluation, the Contract shall be awarded to the bidder whose bid is assessed as the «lowest bid», meaning the cheapest, and technically qualified (score greater than or equal to 80/100).

## 15. Validity period of bids

Bidders shall remain bound by their bids for a period of ninety (90) days, with effect from the deadline for the submission of bids.

## 16. Additional information

Additional information can be obtained during working hours at the Contracts unit of SNH, at the following address: P.O. Box 955 Yaounde, Tel.: (237) 2 22 20 98 64, Fax (237) 2 22 20 98 69, email address : CelluleDesMarches@snh.cm

**Signed Adolphe MOUDIKI**  
**Executive General Manager**